



Office of the City Clerk

Weekly Report – for Week Ending October 26, 2018

OFFICE OF THE CITY CLERK – PROJECT HIGHLIGHTS AND STATUS

Elections

The voter registration deadline for the November 6 Election was Monday, October 22. The Office of the City Clerk collaborated with the Los Angeles Public Library to assist with the various registration drives being held at various branches throughout the City.

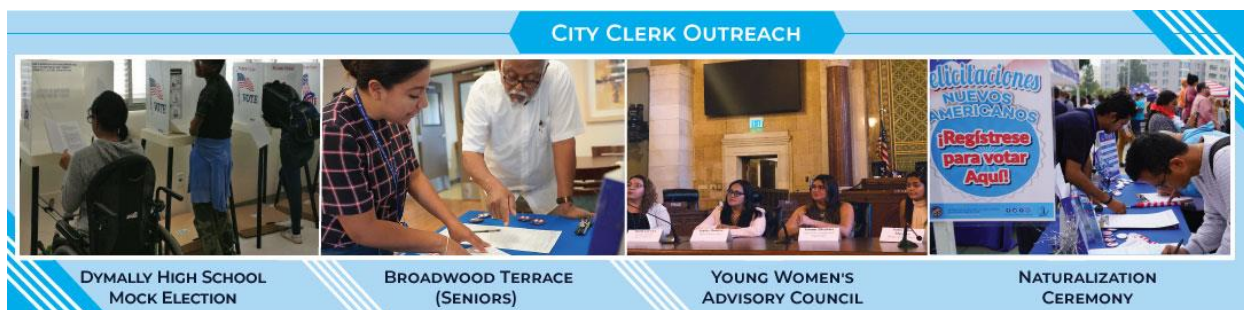
243 new Americans were registered to vote at the October 23 Naturalization Ceremony held at the LA Convention Center in collaboration with the County of Los Angeles Registrar-Recorder's Office.

As part of the Youth Initiative, mock elections took place at Dymally and Augustus Hawkins High Schools (CD9) this week. Students participated in The Impact of Your Vote presentations and were registered to vote. Staff also held a lunch hour voter registration drive at Manual Arts HS (CD9).

Clerk staff participated in a panel discussion at Councilmember Nury Martinez' Young Women's Advisory Council event, where the City Clerk's strategic outreach goals of encouraging and facilitating civic engagement among young people were shared. Other panelists included the Department of Neighborhood Empowerment (DONE), the League of Women Voters, and local college students.

Additional voter outreach activity this week included Get out the Vote events at LA Trade Tech (CD9), Exposition Park (CD9), Comic & Art Literacy Expo (CD9), Models of Pride 26 (LGBTQ) (CD14), and at the Braille Institute for a student lunch hour voter registration drive (CD13).

As part of the Senior Citizens Initiative, staff made voter information presentations at Broadwood Terrace (CD9), and at the Mid Valley Regional Library's Memory Training event (CD12). Homeless outreach efforts included staffing an event at The Source at Exposition Branch Library (CD8). Over 200 were registered to vote at these events.



NC Elections

Staff continues to attend NC meetings to provide information on the upcoming 2019 NC Elections. In the last month, staff has attended approximately 80 NC meetings.

Neighborhood and Business Improvement Districts (NBID)

The Management District Plan and Engineer's Reports were reviewed this week for the proposed Echo Park BID and the renewal of the Sherman Oaks BID. The Wilshire Center BID renewal was heard at the Economic Development Committee.

Contracts have been executed for the 2018 Little Tokyo merchant-based BID and the 2019-2028 Hollywood Entertainment District property-based BID.



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Neighborhood Council (NC) Funding Program

The NCs have committed \$805,060, or 18% of its \$4.1M annual budget allocation. Spending is expected to increase for the holiday season as various NC outreach events are held throughout the City.

Funds are currently frozen for the Westlake South, Watts and CANNDU NCs. Funds are being restored to the Van Nuys NC as it is being released from Exhaustive Efforts by DONE.

Records Management

The records disposition schedules of eight City departments were approved by the City Council: Animal Services, City Attorney, Controller, Emergency Management, General Services, Library, Sanitation, and the Zoo.

The City Archives team staffed a table at the 13th annual Archives Bazaar on Saturday, October 20, at the USC Doheny Memorial Library. <https://laassubject.org/archives-bazaar>
Facebook <https://www.facebook.com/events/1958666064192932/>

Systems

The County has made changes to its security policy to access the County's voter database. Our office has made adjustments to meet the County security requirements. Staff is working with the Information Technology Agency to grant security access to the database.

The preliminary draft contract to conduct ten (10) Neighborhood Council online elections has been reviewed by the City Attorney and the City Clerk. The draft contract was sent to the vendor Everyone Counts for review. Work is expected to begin on November for building out the Online elections.

The Novus Council Agenda template has been modified to accommodate a new category for liens and the Rent Escrow Account Program. The enhancement will improve the user experience when filling out the electronic speaker card.